**نموذج تقييم مقابلة شخصية**

**I**nterview **E**valuation **F**orm

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
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|  | | | | | | | | | | | | | | | | | | | | | | | |
| **Dept. / Section :** | |  | | | | | | | | |  | | | | | | | | | | **الإدارة / القسم :** | | |
| **Name of Applicant :** | |  | | | | | | | | |  | | | | | | | | | | **اسم المتقدم :** | | |
| **Nationality :** | |  | | | | | | | | |  | | | | | | | | | | **الجنسية** | | |
| **Position Applied :** | |  | | | | | | | | |  | | | | | | | | | | **الوظيفة المتقدم لها :** | | |
| **Education :** | |  | | | | | | | | |  | | | | | | | | | | **المؤهل العلمي :** | | |
| **Interview Date :** | |  | | | | | | | | |  | | | | | | | | | | **تاريخ المقابلة:** | | |
|  | | | | | | | | | | | | | | | | | |  | | | | | |
| EVALUATION SUBJECTS | | | | | **ضعيف**  **Poor** | | | **متوسط**  **Med.** | | **جيد**  **Good** | | | | | **ممتا**ز  **Excellent** | | | مـجـــال التـقـيـيـــم | | | | | |
| 1 | Appearance | | | |  | | |  | |  | | | | |  | | | المظهر | | | | | 1 |
| 2 | Personality | | | |  | | |  | |  | | | | |  | | | الشخصية | | | | | 2 |
| 3 | Self – Confidence | | | |  | | |  | |  | | | | |  | | | الثقــة | | | | | 3 |
| 4 | Inter – Action Skills | | | |  | | |  | |  | | | | |  | | | مهارات المشاركة | | | | | 4 |
| 5 | Aggressiveness | | | |  | | |  | |  | | | | |  | | | المبادرة | | | | | 5 |
| 6 | English Language | | | |  | | |  | |  | | | | |  | | | اللغة الإنجليزية | | | | | 6 |
| 7 | Arabic Language | | | |  | | |  | |  | | | | |  | | | اللغة العربية | | | | | 7 |
| 8 | Intellect | | | |  | | |  | |  | | | | |  | | | الاستيعاب | | | | | 8 |
| 9 | Decision Making | | | |  | | |  | |  | | | | |  | | | اتخاذ القرار | | | | | 9 |
| 10 | Related Education | | | |  | | |  | |  | | | | |  | | | ملاءمة المؤهل العلمي لمتطلبات الوظيفة | | | | | 10 |
| 11 | Related Experience | | | |  | | |  | |  | | | | |  | | | ملاءمة الخبرات العملية لمتطلبات الوظيفة | | | | | 11 |
| 12 | Related Skills | | | |  | | |  | |  | | | | |  | | | ملاءمة المهارات المكتسبة لمتطلبات الوظيفة | | | | | 12 |
|  | | | | | |  | |  | | | | | | |  | | | | | | | | |
|  | | | | | | غير واضحة **Not Clear** | | | معقول **Reas.** | | | | | مبالغExag. | | |  | | | | | | |
| Career Goals | | | | |  | | | |  | | | | |  | | | الطموحات العملية | | | | |  | |
|  | | | | | | | | | | |  | | | | | | | | | | | | |
| **Is the applicant expected to have a long career with the company** | | | | | | | **لا (No)** | | | | | | **نعم (Yes)** | | | **هل من المتوقع استمراريتة في العمل لدى الشركة** | | | | | | | |
|  | | | | | |  | | |
|  | | | | | | | | | | | | | | | | | | | | | | | |
| **Remarks:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **:** مــلاحـظــات | | | | | | | | | | | | | | | | | | | | | | | |
| **Recommendation For Hiring** | | | | **Yes ( ) No ( )** | | | | | | | | | **نعم ( ) لا ( )** | | | | | | التوصية بالتوظيف | | | | |
| **Interviewer’s Name** | | | |  | | | | | | | |  | | | | | | | | **اسم مجري المقابلة الشخصية** | | | |
| **Signature** | | |  | | | | | | | | |  | | | | | | | | **التوقيع** | | | |